



## CITIZEN POLICE ADVISORY REVIEW BOARD MEETING MINUTES

Chair Hart called the regular meeting of the Citizen Police Advisory Review Board (CPARB) to order on Tuesday, April 19, 2005 at 5:30 p.m. at the Downtown Library, Basement, 101 N. Stone Avenue, Tucson, Arizona.

Commission Members	Representing	Present/Absent
Susan Thornton	Mayor	Present
Jeremy Tor	Ward 1	Present
Elizabeth Bottka-Smith, Vice Chair	Ward 2	Present
Vicki Ann Hart, Chair	Ward 3	Present
Cynthia Schiesel	Ward 4	Present
Holli McGarry	Ward 5	Absent
William O. Wills	Ward 6	Present
Advisory Members		
Barry Hirsch	CPARB	Present
Ex-Officio Non-Voting Members		
Captain Carla Johnson	TPD	Present
Officer Steve Beller	TPOA	Present
Liana Perez, Independent Police Auditor	City Manager's Office	Present

Staff Present
Asst. Chief Kathleen Robinson, Tucson Police Department
Lt. Mark Napier, Tucson Police Department
Lt. Jim McShea, Tucson Police Department
Mike Anderson, City Attorney's Office
Sio Castillo, Mayor's Office
Lois Postil, Recording Secretary
Visitors
Paul Rosado

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
1. Call to Order / Roll Call: 5:30 PM			
2. Approval of Notes of 3/15/2005.	Minutes approved by consensus.		
3. Call to the Audience		There were no speakers	
4. Office of the Independent Police Auditor A. Monthly Contacts  B. Community Outreach/Programs Update		<p>A. Ms. Bottka-Smith complimented Ms. Perez on the good job adding a short allegation for each contact.</p> <p>B.</p> <ul style="list-style-type: none"> <li>Ms. Perez reported that she was meeting with teams' Sergeants and discussing her role and the role of CPARB with them.</li> <li>Ms. Perez volunteered to provide training for new CPARB Advisory members.</li> <li>She also reported that the NACOLE Conference would be in Miami in October, the theme would be "Citizen Oversight Is Everybody's Business" and Janet Reno will be the keynote speaker at one of the luncheons.</li> </ul>	
5. Tucson Police Department A. TPD Updates  B. Office of Internal Affairs		<p>A. Capt. Johnson announced TPD's Annual Police Memorial would be held downtown on May 5<sup>th</sup> and encouraged the Board members to attend.</p> <p>B. Lt. McShea reported that Detective Faust would be out due to a separated shoulder for at least two weeks.</p>	

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
6. Random Review of TPD Complaints Case #04-0855  Case #04-0538  Case #04-0738  Follow-up on Laurie Oien Case		<ul style="list-style-type: none"> <li>• By consensus, the Board found Case #04-0855 to be a fair and thorough investigation with the comment that perhaps the disposition should have been "other" since the complaint was not sustained for the alleged violation.</li> <li>• By consensus, the Board found Case #04-0538 to be a fair and thorough investigation.</li> <li>• By consensus, the Board found Case #04-0738 to be a fair and thorough investigation.</li> <li>• The Laurie Oien Case is still open. Lt. McShea told the Board that Detective Faust would be following up.</li> </ul>	
7. Recess		By consensus, the Board decided to forego a recess.	
8. Customer Satisfaction Survey A. Report from Sub-Committee		A. The Board voted 6 to 0 to send the report, with the agreed upon minor corrections, to Chief Miranda, with copies to the Mayor, Council, CPARB Board & Advisory Members, and other interested parties.	
9. Comments to Mayor and Council		The Board reviewed the comments.	
10. Report on Website		Ms. Bottka-Smith reported the website had been updated. She also stated someone would need to take over when she left the Board in June. Board members asked if the site could have a counter added.	Ms. Bottka-Smith will inquire with City IT about adding a counter.

AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
11. Annual Training Day/ April 30, 2005		Capt. Johnson reported she had received 10 RSVP's to date.	Lois Postil to post agenda.
12. Sub-Committee for Advisory Board Search	MOTION by Ms. Bottka-Smith, duly seconded, approved by voice vote of 6-0 (Ms. McGarry absent), to approve the timeline.	<ul style="list-style-type: none"> <li>Media release to be re-issued. Deadline date for applications to be Friday, May 13, 2005, and should read "received by" not "postmarked by".</li> <li>The question, "Where did you hear about this opening?" should be added to the interview questions.</li> </ul>	Lois Postil will coordinate the re-issue of the media release with the City's Public Information Office.
13. Future Meetings and Agenda Items		<ul style="list-style-type: none"> <li>Discussion on training police receive on notifications in case of fatality.</li> <li>Discussion on training police receive for dealing with the mentally ill.</li> </ul>	
14. Report from Chair / Announcements		<ul style="list-style-type: none"> <li>Ms. Hart reported that the July 19<sup>th</sup> meeting could not be held at the downtown Library and asked for alternatives. Ms. Perez and Lt. McShea said they would see if they had space available.</li> </ul>	
15. Adjournment: - Time: 6:48 p.m.	MOTION by Ms. Bottka-Smith, duly seconded, approved by a voice vote of 6-0 (Ms. McGarry absent) to adjourn.		